

# Request for Additional Features

Date: [Insert Date]

To,  
[Recipient's Name]  
[Title/Position]  
[Company/Organization Name]  
[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request the consideration of additional features for [Name of the Educational Software] that would significantly enhance its usability and effectiveness for our educational programs.

Based on our experience, we believe the following features would be beneficial:

- [Feature 1]
- [Feature 2]
- [Feature 3]

These enhancements could greatly improve the learning experience for our students and facilitate better engagement with the content.

Thank you for considering this request. I am looking forward to your positive response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Contact Information]