

Dear [Shareholder's Name],

We hope this letter finds you well. As a valued shareholder of [Company Name], we are reaching out to request your consent regarding the upcoming annual evaluation.

As part of our commitment to transparency and long-term growth, we will be conducting an annual evaluation of our performance and would like your input in this process. Your participation is crucial for ensuring we align our strategic goals with the expectations of our shareholders.

Please review the attached documents, which provide details about the evaluation process, and indicate your consent by signing and returning the enclosed consent form by [Deadline Date].

If you have any questions, feel free to contact us at [Contact Information]. We appreciate your continued support and look forward to your response.

Thank you for your attention to this important matter.

Sincerely,
[Your Name]
[Your Position]
[Company Name]