

Dear [Shareholder's Name],

We are reaching out to invite you to participate in an exclusive focus group aimed at gathering valuable insights from our esteemed shareholders.

Your perspectives are vital in shaping the future of our company, and we believe that your participation will greatly contribute to our strategic direction.

The focus group will take place on [Date] at [Location/Online Platform]. We anticipate the session will last approximately [Duration] and will include discussions on [Topics of Discussion].

Please RSVP by [RSVP Date] to ensure your spot as we have limited availability. You can confirm your attendance by replying to this email or contacting us at [Contact Information].

We truly value your input and hope you can join us for this important conversation.

Thank you for your consideration.

Best regards,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]