

Engagement Request for Shareholders

Dear [Shareholder's Name],

We hope this message finds you well. As a valued shareholder of [Company Name], we are continually seeking ways to enhance our strategic planning and decision-making processes.

To that end, we are organizing a focus group to gather insights and feedback from our esteemed shareholders. Your engagement is vital as we strive to align our goals with your interests and expectations.

The focus group will take place on [Date] at [Time] via [Location/Platform]. During this session, we will discuss various topics, including [briefly list topics], and we would greatly appreciate your input.

Please confirm your participation by [RSVP Date] by replying to this email or contacting us at [Contact Information]. Your insights will be invaluable in shaping the future direction of [Company Name].

Thank you for your continued support and engagement. We look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]