

Shareholder Insurance Policy Modification Details

Date: [Insert Date]

To: [Shareholder's Name]

[Shareholder's Address]

Dear [Shareholder's Name],

We are writing to inform you about the modification to your shareholder insurance policy, effective [Effective Date]. Below are the details of the modification:

Policy Details:

- **Policy Number:** [Insert Policy Number]
- **Original Coverage Amount:** [Insert Amount]
- **New Coverage Amount:** [Insert Amount]
- **Modification Type:** [Insert Modification Type]
- **Reason for Modification:** [Insert Reason]

If you have any questions or require further clarification regarding these changes, please do not hesitate to contact us at [Contact Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]