

Letter of Clarification for Shareholder Insurance Policy Endorsement

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to clarify the details regarding the endorsement of the shareholder insurance policy held by [Insured Shareholder's Name] under policy number [Policy Number]. As per our recent discussions, we would like to outline the specific endorsements and coverage adjustments made to enhance the policy's provisions.

The following points summarize the key aspects of the endorsement:

- Coverage Expansion: The policy now includes additional coverage for [describe any additional coverage].
- Premium Adjustments: Following the endorsement, the premium has been adjusted to [new premium amount].
- Effective Date: The new terms and conditions will take effect from [Effective Date].

We believe these changes will significantly benefit all shareholders and provide enhanced security. If you have any questions or require further clarification regarding this endorsement, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]