# **School Assembly Speech Outline**

#### Introduction

- Greeting and welcome
- Brief overview of the assembly purpose

## **Recognition of Achievements**

- Highlight academic achievements
- Spotlight extracurricular accomplishments
- Discuss community service initiatives

#### **Individual Awards**

- List students receiving awards
- Provide brief descriptions of their achievements

# **Encouragement and Inspiration**

- Encourage all students to strive for excellence
- Inspire through quotes or anecdotes

### **Conclusion**

- Thank attendees and participants
- Invite everyone to celebrate together