

# **School Assembly Speech Outline**

## **Introduction**

- Greeting and Salutation
- Brief Introduction of Self
- Purpose of the Speech

## **Body**

### **1. Identifying the Theme**

- Introduction of the Theme
- Importance of the Theme in Daily Life

### **2. Personal Story or Anecdote**

- Relevance of the Story to the Theme
- Lessons Learned

### **3. Key Messages**

- Three Main Points to Discuss
- Supporting Examples or Stories

## **Conclusion**

- Recap of Key Messages
- Call to Action for the Audience
- Thank You and Closing Remarks