

# Notice of Updated Privacy Policy

Dear [Customer's Name],

We are writing to inform you about important updates to our Privacy Policy, effective [Effective Date]. These updates reflect our ongoing commitment to protecting your personal information and enhancing your experience with us.

Key changes include:

- Updated definitions of personal information.
- Clarifications on how we collect, use, and share your data.
- Details on your rights regarding your personal information.

Please review the updated Privacy Policy at [Link to Privacy Policy]. If you have any questions or concerns, feel free to contact us at [Contact Information].

Thank you for being a valued part of our community.

Sincerely,  
[Your Company Name]