

Important Communication regarding Product Recall

Dear Shareholders,

We are writing to inform you about a recent decision regarding a product recall that may impact our business and, subsequently, your investments in our company.

As of [Date], we have identified that [Product Name], which was manufactured and distributed between [Start Date] and [End Date], does not meet our safety standards. This recall is a precautionary measure to ensure the safety of our customers and to uphold our commitment to quality.

Implications of the Recall

- **Financial Impact:** We anticipate a short-term financial hit due to [reason 1], which may affect our earnings in the upcoming quarter.
- **Market Reaction:** We expect some volatility in our stock price as we address this situation.
- **Restoration Plan:** Our management team is implementing a plan to rectify the situation and communicate with affected customers.

We assure you that we are taking this matter seriously and are fully committed to resolving it quickly and efficiently. We will keep you updated with any new developments.

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]