

Participation Verification Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter is to verify your participation as a shareholder in [Company Name] during the recent feedback period. We appreciate your valuable input and engagement in our ongoing efforts to enhance overall performance.

Your feedback is essential in shaping the future of our company, and we encourage you to share any additional thoughts you may have.

Thank you for your continued support and trust in [Company Name]. If you have any questions, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Contact Information]