

Inquiry for Shareholder Contribution towards Event Sponsorship

Date: [Insert Date]

[Shareholder's Name]

[Shareholder's Address]

[City, State, Zip Code]

Dear [Shareholder's Name],

We hope this message finds you well. As we gear up for our upcoming [Event Name] scheduled for [Event Date], we are excited to reach out to our valued shareholders for your support in making this event successful.

This event aims to [briefly describe the purpose of the event and its significance]. In order to maximize the impact, we are seeking contributions from our shareholders to aid in sponsorship costs.

Your involvement as a sponsor would not only enhance the event but also reflect our shared commitment to [company's vision/mission or community enhancement]. We would be grateful if you could consider contributing [specific amount or type of support] towards this initiative.

We appreciate your consideration and support, and we would be happy to discuss this further at your convenience. Please feel free to reach out to us at [Your Contact Information].

Thank you for your continued support and involvement with [Company Name]. We look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]