

[Your Name]  
[Your Position]  
[Your Company]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to initiate a discussion regarding the compensation packages for our executive team, as I believe it is pertinent to reassess our current structure in light of market trends and company performance.

As you know, attracting and retaining top talent is crucial for our success. I propose we explore a variety of compensation options including base salary, bonuses, stock options, and other benefits that align with our strategic goals and industry benchmarks.

Could we schedule a meeting next week to discuss this in detail? I look forward to your insights and any data you might have on this subject.

Thank you for considering this important matter.

Sincerely,  
[Your Name]  
[Your Position]