

Transparency in Shareholder Data Use

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear Shareholders,

As part of our commitment to transparency and accountability, we are writing to inform you about our practices regarding the use of shareholder data.

We value your trust and want to assure you that your personal information is handled with the utmost care. The data we collect is used solely for the purposes of communication, shareholder engagement, and improving our services.

We want to highlight the following key points regarding our data use:

- All shareholder data is stored securely and is accessible only to authorized personnel.
- We do not sell or share your information with third parties without your prior consent.
- You have the right to access, modify, or request the deletion of your personal data at any time.

Your privacy is important to us, and we are committed to maintaining the confidentiality of your information. If you have any questions or concerns regarding our data practices, please feel free to reach out to us at [insert contact information].

Thank you for being a valued shareholder.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]