

Shareholder Confidentiality Assurance

Date: [Insert Date]

[Shareholder's Name]
[Shareholder's Address]
[City, State, Zip Code]

Dear [Shareholder's Name],

We appreciate your trust and continued support as a shareholder of [Company Name]. As part of our commitment to protecting sensitive information, we require a confidentiality assurance from our valued shareholders.

By signing this letter, you agree to keep all non-public information related to [Company Name], including financial performance, strategic planning, and operational matters, strictly confidential. You acknowledge that any unauthorized disclosure may harm the company and its shareholders.

Please sign below to confirm your agreement to these terms:

[Shareholder's Name]
Signature: _____
Date: _____

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Contact Information]