

Letter of Safeguarding Shareholder Information

Date: [Insert Date]

To: [Shareholder's Name]

[Shareholder's Address]

Dear [Shareholder's Name],

We are committed to ensuring the privacy and security of your personal information as a valued shareholder of [Company Name]. In alignment with our policies and regulatory requirements, we would like to inform you of the measures we take to safeguard your information:

- All personal data is stored securely in our systems and is only accessible to authorized personnel.
- We use encryption technology to protect sensitive information shared between our stakeholders.
- We perform regular audits and assessments to ensure compliance with applicable data protection laws.

Your trust is important to us, and we encourage you to reach out if you have any questions or concerns regarding the handling of your information. Please feel free to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]