

Rights Issue Offer Letter

Date: [Insert Date]

To: [Shareholder's Name]

[Shareholder's Address]

Dear [Shareholder's Name],

We are pleased to inform you that [Company Name] has resolved to undertake a rights issue. This is an opportunity for our existing shareholders to acquire additional shares in the Company at a favorable price.

Details of the Rights Issue:

- **Issue Price:** [Insert Price] per share
- **Ratio:** [Insert Ratio, e.g., 1 new share for every 5 shares held]
- **Record Date:** [Insert Date]
- **Subscription Period:** [Insert Period]

As a valued shareholder, you are entitled to subscribe for new shares in proportion to your existing holdings. We believe this rights issue will strengthen our balance sheet and support our growth strategy.

Please find attached the prospectus detailing the rights issue for your review. Should you wish to participate in this offering, please follow the instructions outlined in the prospectus.

We appreciate your continued support in [Company Name] and look forward to your positive response.

Yours sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]