

# Shareholder Agreement for Mergers and Acquisitions

Date: [Insert Date]

To: [Insert Recipient Name]  
[Insert Recipient Title]  
[Insert Company Name]  
[Insert Company Address]

Dear [Recipient Name],

Subject: Shareholder Agreement for Mergers and Acquisitions Discussions

We are writing to outline the preliminary terms and conditions under which we would consider a merger/acquisition between [Your Company Name] and [Recipient Company Name]. This letter serves as a framework for our discussions and is intended to facilitate negotiations.

## 1. Parties Involved

This agreement is made between the following parties:

- [Your Company Name]
- [Recipient Company Name]

## 2. Purpose

The purpose of this agreement is to establish a basis for potential merger/acquisition discussions and to ensure mutual understanding of the terms involved.

## 3. Key Terms

- **Transaction Structure:** [Describe the proposed structure]
- **Valuation:** [Outline valuation terms]
- **Confidentiality:** [Specify confidentiality agreements]
- **Timeline:** [Indicate timeline for discussions]

## 4. Governing Law

This agreement shall be governed by the laws of [Insert Jurisdiction].

## 5. Acceptance

Please indicate your agreement to the above terms by signing below.

---

[Your Name]  
[Your Title]  
[Your Company Name]  
Date: \_\_\_\_\_

---

[Recipient Name]  
[Recipient Title]  
[Recipient Company Name]  
Date: \_\_\_\_\_

We look forward to your positive response and to fruitful discussions.

Best regards,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]