

Solicitation for Shareholder Sign-off on Financial Statements

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Email Address]

[Date]

Dear Shareholder,

We hope this message finds you well. As part of our commitment to transparency and compliance, we are seeking your approval on our financial statements for the fiscal year ending [Fiscal Year End Date]. The financial statements have been prepared in accordance with applicable accounting standards and have been reviewed by our auditors.

Attached to this letter, you will find the financial statements along with a summary of our fiscal performance, including key metrics and analyses. We encourage you to review these documents carefully.

Please signify your approval by signing the enclosed consent form and returning it by [Return Date]. Your support is invaluable to us and helps ensure we continue to operate with integrity and uphold our commitments to you and all our stakeholders.

If you have any questions or require further information, please do not hesitate to contact us at [Phone Number] or [Email Address]. Thank you for your continued support and trust in [Your Company Name].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]