

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Representative/Shareholder Services],

I am writing to request the electronic delivery of shareholder materials related to my account. My details are as follows:

Account Name: [Your Name or Company Name]

Account Number: [Your Account Number]

I would prefer to receive all future shareholder materials electronically to the email address provided above. This includes, but is not limited to, annual reports, proxy statements, and other important shareholder communications.

Thank you for your attention to this matter. Please confirm when my request has been processed.

Sincerely,

[Your Name]