

Inquiry Regarding E-Delivery Options for Shareholder Updates

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of receiving shareholder updates via e-delivery. As a shareholder of [Company's Name], I am interested in opting for electronic communications to receive timely updates and important information regarding the company.

Could you please provide information regarding the process to enroll in e-delivery for shareholder updates? Additionally, I would appreciate any details about the types of communications that would be included in this service.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]