

# Notification to Shareholders

Date: [Insert Date]

To: [Shareholder's Name]

Address: [Shareholder's Address]

Dear [Shareholder's Name],

We are pleased to inform you that [Company Name] has decided to proceed with an Initial Public Offering (IPO) of its shares. This strategic decision comes as part of our ongoing efforts to enhance our growth potential and create value for our shareholders.

The IPO is scheduled to take place on [insert date], and we anticipate that it will allow us to raise funds to further invest in our business and expand our operations. As a valued shareholder, your support has been instrumental in our journey, and we invite you to participate in this exciting new chapter.

Further details regarding the IPO, including the pricing and allocation process, will be provided in due course. We encourage you to reach out to our Investor Relations team at [insert contact information] should you have any questions or require additional information.

Thank you for your continued support.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]