Dear Shareholders,

We are excited to announce that we are planning to launch our initial public offering (IPO) in the coming months. This represents a significant milestone for our company and offers an opportunity for you to participate in our growth journey.

The decision to go public reflects our commitment to enhancing shareholder value while providing us with the resources we need to expand our operations and invest in new opportunities.

We want to ensure that you are fully informed about this process. Key details regarding the IPO, including the expected timeline, potential pricing range, and the use of proceeds, will be communicated to you as they become available.

Your support and trust in our company have been invaluable, and we look forward to sharing this exciting development with you. If you have any questions or concerns, please feel free to reach out to our investor relations team.

Thank you for being a part of our journey.

Sincerely, Your Company Name Your Name Your Position