Dear Valued Shareholders,

We are excited to inform you that our company is preparing for an Initial Public Offering (IPO) in the near future. This is a significant milestone in our journey, and we want to keep you informed about what this means for our company and for you as shareholders.

The decision to go public is driven by our commitment to enhance our growth potential and provide you with an opportunity to realize the value of your investment as we expand our operations. We believe that this strategic move will enable us to access capital markets for growth initiatives, enhance our visibility in the industry, and attract new investors.

Throughout this process, we will ensure transparency and keep you updated about key developments. We appreciate your continued support and belief in our vision. We encourage you to reach out with any questions or concerns you may have.

Thank you for being a part of our journey.

Sincerely,

[Your Name] [Your Title] [Company Name]