Letter of Appeal for Information Regarding Shareholder Voting Authority

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name] [Recipient's Title] [Company Name] [Company Address] [City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request information regarding the shareholder voting authority as it pertains to my holdings in [Company Name]. As a committed shareholder, it is crucial for me to understand the voting mechanisms available, particularly in relation to upcoming shareholder meetings.

Specifically, I would like to inquire about the following:

- The process for exercising voting rights.
- Any deadlines for submitting votes or proxies.
- Details regarding any proposed resolutions that will be considered.

Thank you for your assistance.

Sincerely, [Your Name]