

# Important Announcement for Shareholders

Dear Shareholder,

We are writing to inform you of an upcoming transition in our transfer agent services. Effective [Effective Date], [New Transfer Agent Name] will replace [Current Transfer Agent Name] as our official transfer agent.

This change is part of our ongoing efforts to enhance our shareholder services and provide you with a more efficient experience. [New Transfer Agent Name] has a strong reputation and history of excellence in transfer agent services, and we are confident that this transition will benefit our shareholders.

As of [Effective Date], all inquiries regarding your shareholder account, including but not limited to stock certificates, dividends, and transfers, should be directed to [New Transfer Agent Name]. Their contact information is as follows:

- Email: [New Transfer Agent Email]
- Phone: [New Transfer Agent Phone Number]
- Website: [New Transfer Agent Website]

We appreciate your understanding and support during this transition. If you have any questions or require further information, please do not hesitate to reach out to us or contact [New Transfer Agent Name].

Thank you for being a valued shareholder.

Sincerely,

[Your Name]

[Your Title]

[Company Name]