

# Transfer Agent Update Acknowledgment

Date: \_\_\_\_\_

To: [Transfer Agent's Name]

[Transfer Agent's Address]

[City, State, ZIP Code]

Dear [Transfer Agent's Name],

We hereby acknowledge the receipt of your notification regarding the update of our records as per the recent transfer of assets. We appreciate your timely communication on this matter.

Details of the update are as follows:

- Account Name: [Account Name]
- Account Number: [Account Number]
- Update Effective Date: [Effective Date]
- New Information: [Details of the new information]

If you have any further requirements or need additional documentation, please do not hesitate to contact us at [Your Contact Information].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Your Contact Information]