

Proxy Voting Request

Date: [Insert Date]

[Shareholder's Name]
[Shareholder's Address]
[City, State, Zip Code]

Dear [Shareholder's Name],

As a valued shareholder of [Company Name], we would like to remind you of the upcoming annual meeting scheduled for [Insert Date of Meeting]. Your participation is important to us, and we encourage you to cast your vote.

If you are unable to attend the meeting in person, we invite you to appoint a proxy to vote on your behalf. Please complete the proxy voting form attached to this letter and return it by [Insert Deadline Date].

Proxy Holder: [Insert Proxy Name]
Proxy Holder's Address: [Insert Proxy Address]

Your prompt attention to this matter will ensure that your voice is heard regarding important matters such as [Briefly List Key Issues].

Thank you for your continued support.

Sincerely,
[Your Name]
[Your Title]
[Company Name]
[Company Address]
[Contact Information]