

Shareholder Dispute Resolution Outline

Date: [Insert Date]

To: [Insert Recipient Name]
[Insert Recipient Address]

Subject: Shareholder Dispute Resolution

1. Introduction

Brief explanation of the dispute and the parties involved.

2. Background Information

Details regarding the ownership structure, pertinent agreements, and the nature of the dispute.

3. Objective of Resolution

Clearly state the desired outcome of the resolution process.

4. Proposed Resolution Process

- Step 1: Initial Discussion
- Step 2: Mediation
- Step 3: Arbitration
- Step 4: Final Agreement Documentation

5. Timeline

Proposed timeline for each step of the dispute resolution process.

6. Conclusion

Encouragement for cooperative communication and a request for acknowledgment of receipt of this outline.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]