

Shareholder Conflict Mediation Letter

Date: [Insert Date]

To: [Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]

Dear [Recipient Name],

I hope this message finds you well. I am writing to address an important matter regarding our ongoing relationship as shareholders of [Company Name]. It has come to my attention that there are differences in our perspectives which have led to a conflict that we need to resolve effectively and amicably.

To facilitate a productive discussion, I propose that we engage in a mediation process with a neutral third-party mediator. This process will help us clarify our positions, explore common ground, and work towards a mutually agreeable resolution.

I suggest we schedule a meeting at your earliest convenience to discuss this further. Please let me know your available times, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Your Contact Information]