

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. As a shareholder in [Company's Name], I am writing to inquire about the environmental sustainability policies that the company currently has in place. With growing concerns about climate change and the importance of sustainable practices in business operations, I believe it's crucial for shareholders to understand how [Company's Name] is addressing these issues.

Could you please provide information on the following:

- The key environmental sustainability initiatives currently being undertaken by the company.
- How these initiatives align with the company's overall strategy and long-term goals.
- Any measurable outcomes or progress that the company has made in its sustainability efforts.
- The company's future plans regarding environmental policies and practices.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]