Shareholder Communication Regarding Legal Disputes

Date: [Insert Date]
To: [Shareholder Name]
[Shareholder Address]
Dear [Shareholder Name],
We hope this message finds you well. We are reaching out to inform you about a recent legal dispute that has arisen involving [Company Name]. As a valued shareholder, we believe it is essential to keep you informed about matters that may impact the company and your investment.
The dispute centers around [briefly describe the nature of the legal dispute]. We are currently in the process of [describe the steps being taken to address the dispute, e.g., negotiations, litigation]. While we are committed to resolving this matter promptly and efficiently, please be assured that we are taking all necessary measures to protect the interests of our shareholders.
We understand that you may have questions or concerns regarding this situation. Please do not hesitate to reach out to us at [contact information] for further information or assistance.
Thank you for your continued support and trust in [Company Name]. We will keep you updated as the situation progresses.
Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Company Contact Information]