

Shareholder Consent Request for Stock Option Modifications

Date: [Insert Date]

To: [Shareholder's Name]

[Shareholder's Address]

[City, State, Zip Code]

Dear [Shareholder's Name],

We hope this letter finds you well. We are reaching out to discuss important modifications to the stock option plan for [Company Name]. As a valued shareholder, your input and consent are crucial.

We are proposing the following modifications to the existing stock option plan:

- Adjustment of the exercise price for existing options
- Extension of the option vesting period
- Inclusion of additional performance criteria

These changes aim to align the interests of our shareholders and employees, enhancing overall company performance. We kindly request your consent for these modifications by signing and returning the enclosed consent form by [Insert Deadline].

Thank you for your attention to this matter and your continued support. If you have any questions, please do not hesitate to reach out at [Company Contact Information].

Best regards,

[Your Name]

[Your Title]

[Company Name]

Enclosure: Consent Form