

Notification of Shareholder Stock Option Amendment

Date: [Insert Date]

To: [Shareholder's Name]

[Shareholder's Address]

Dear [Shareholder's Name],

We hope this message finds you well. We are writing to inform you of an amendment to the stock option plan of [Company Name]. This amendment has been made to enhance our ability to attract and retain talented individuals, as well as to align the interests of our shareholders and employees.

The key changes to the stock option plan include:

- Adjustment of the exercise price from [Old Price] to [New Price]
- Modification of the vesting schedule from [Old Schedule] to [New Schedule]
- Extension of the option term from [Old Term] to [New Term]

We value your investment in [Company Name] and believe that these changes will contribute positively to our company's growth and your continued investment returns. For your reference, the full text of the amended stock option plan is attached to this notification.

If you have any questions or require further details, please do not hesitate to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]