

# Letter to Shareholders

Date: [Insert Date]

To Our Valued Shareholders,

We are writing to inform you of recent revisions to our stock option plan that will be effective as of [Insert Effective Date]. After careful consideration and in response to the evolving market conditions and feedback from our stakeholders, we have decided to make the following changes:

- Modification of exercise prices for existing options.
- Introduction of a new vesting schedule.
- Increased allocation of options for key employees.

These adjustments aim to enhance our company's performance and align the interests of management with those of our shareholders. We believe these revisions will better position us for future growth and will contribute positively to shareholder value.

We appreciate your ongoing support and confidence in our company. Should you have any questions or require further clarification regarding these changes, please do not hesitate to reach out to [Insert Contact Information].

Thank you for being a part of our journey.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]