

# Shareholder Account Statement Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally dispute the account statement I received for my shareholder account #[Account Number], dated [Statement Date]. Upon reviewing the statement, I have noticed discrepancies that need to be addressed as follows:

- [Briefly describe the first discrepancy]
- [Briefly describe the second discrepancy]
- [Include any additional discrepancies as necessary]

I kindly request your assistance in resolving these issues at the earliest convenience. Please provide a detailed explanation of these discrepancies along with the necessary corrections.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Title or Position, if applicable]