

# Notification of Stock Split

Date: [Insert Date]

Dear Valued Stakeholder,

We are writing to inform you of an upcoming stock split that will take effect on [Effective Date]. This decision has been made to enhance the liquidity of our shares and make them more accessible to a wider range of investors.

The details of the stock split are as follows:

- **Type of Split:** [Forward/Reverse]
- **Split Ratio:** [e.g., 2-for-1]
- **New Par Value:** [Insert New Par Value]
- **Record Date:** [Insert Record Date]
- **Effective Date:** [Insert Effective Date]

As a result of this stock split, shareholders will receive [number of shares] for every [original number of shares] they currently hold. All shareholders' accounts will be updated automatically, and no action is required on your part.

We appreciate your continued support and confidence in [Company Name]. If you have any questions regarding this stock split, please do not hesitate to contact us at [Contact Information].

Thank you for being a valued stakeholder.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]