

# Notice of Special Shareholder Meeting

Dear Shareholder,

We are pleased to announce that a Special Shareholder Meeting will be held on **[Date]** at **[Time]**. In light of the current circumstances, this meeting will be conducted remotely.

## Meeting Details:

**Date:** [Date]

**Time:** [Time] (Timezone)

**Location:** Virtual Meeting via [Platform]

## Remote Participation Instructions:

1. Join the meeting using the following link: [\[Meeting Link\]](#)
2. Meeting ID: **[Meeting ID]**
3. Password: **[Password]**
4. For assistance, please contact [Contact Information].

## Agenda:

- [Agenda Item 1]
- [Agenda Item 2]
- [Agenda Item 3]

We encourage all shareholders to participate and look forward to your presence.

Best regards,  
[Your Name]  
[Your Position]  
[Company Name]