

# Shareholder Rights Notification

Date: [Insert Date]

To: [Shareholder's Name]

Address: [Shareholder's Address]

Dear [Shareholder's Name],

We are writing to inform you of your rights as a shareholder of [Company Name]. This notification is in accordance with applicable laws and regulations to ensure you are aware of your entitlements and obligations as an owner of [number of shares] shares in the company.

## Your Rights Include:

- The right to vote on critical issues affecting the company.
- The right to receive dividends when declared.
- The right to access information regarding company activities.
- The right to participate in shareholder meetings.
- The right to sell or transfer your shares.

Should you have any questions regarding your rights or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your continued support as a valued shareholder.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]