

Board of Directors Resolution

Date: [Insert Date]

To: [Recipient Name]

Position: [Recipient Position]

Company: [Company Name]

Address: [Company Address]

Dear [Recipient Name],

We, the undersigned members of the Board of Directors of [Company Name], hereby submit the following resolution for approval:

Resolution

[Insert detailed description of the resolution here]

Rationale

[Insert rationale for the resolution here]

Voting Results

Votes in Favor: [Number]

Votes Against: [Number]

Abstentions: [Number]

We appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Director Name 1] - [Title]

[Director Name 2] - [Title]

[Director Name 3] - [Title]

Yours faithfully,

The Board of Directors of [Company Name]