

Investor Proxy Voting Instructions

Dear [Investor's Name],

We are reaching out to provide you with important instructions regarding your proxy voting rights for the upcoming [Company Name] shareholder meeting scheduled for [Date].

Please find the necessary instructions below to ensure that your vote is counted:

Voting Methods

- **Online:** Visit our voting website at [Voting URL] and enter your unique proxy ID [Proxy ID].
- **By Mail:** Complete the enclosed proxy card and return it in the provided envelope by [Mailing Deadline].
- **Phone:** Call our voting hotline at [Phone Number] and follow the prompts using your proxy ID.

Voting Items

You will be voting on the following items:

1. Election of Directors
2. Approval of Executive Compensation
3. Ratification of Auditors
4. [Additional Items as Needed]

Your vote is important, and we encourage you to participate in shaping the future of [Company Name]. Please ensure that your votes are submitted by [Voting Deadline].

If you have any questions or require assistance, feel free to contact us at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]