

Annual Dividend Payment Update

Date: [Insert Date]

Dear [Shareholder's Name],

We are pleased to announce the annual dividend payment for the fiscal year [Insert Year]. As a valued shareholder, we appreciate your continued support and commitment to [Company Name].

The dividend payment will be [Insert Dividend Amount] per share, payable on [Insert Payment Date]. The record date for determining shareholders eligible for this dividend is [Insert Record Date].

This dividend reflects our strong financial performance and our commitment to returning value to our shareholders.

If you have any questions regarding this dividend payment, please do not hesitate to contact our investor relations team at [Insert Contact Information].

Thank you for your continued trust in [Company Name].

Sincerely,

[Your Name]

[Your Position]

[Company Name]