Partnership Dissolution Agreement

Date: [Insert Date]
To: [Partner's Name] Address: [Partner's Address]
Re: Dissolution of Partnership
Dear [Partner's Name],
This letter serves as a formal agreement for the dissolution of our partnership, [Partnership Name], effective [Effective Date].
We hereby agree to the following terms:
 All assets and liabilities of the partnership will be divided as follows: [Specify terms]. [Detail any remaining obligations or responsibilities]. The final accounting will be conducted by [Name of Accountant] by [Final Accounting Date]. Both parties agree to release each other from any further obligations after the final accounting is settled.
We appreciate the time spent working together and wish each other success in future endeavors
Sincerely,
[Your Name] [Your Title/Position] [Your Company Name]
Agreed and accepted by:
[Partner's Name] [Partner's Title/Position] [Partner's Company Name]
Date: