

Partnership Separation Notice

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, ZIP Code]

Dear [Partner's Name],

This letter is to formally notify you of the decision to dissolve our partnership due to ongoing inactivity. After reviewing our current business situation, it has become clear that our collaborative efforts have not produced the desired results, and I believe it is in our best interest to separate.

Per our partnership agreement, I am providing this written notice and suggest we meet to discuss the logistics of dissolving our partnership, including the distribution of assets and the settling of any liabilities.

I appreciate the time and resources we have invested in this partnership and wish you all the best in your future endeavors. Please let me know your availability for a meeting to discuss this further.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Phone Number]