

# Conclusion Notice for Stagnant Partnership

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Address]  
[City, State, Zip Code]

[Partner's Name]  
[Partner's Position]  
[Partner's Company Name]  
[Partner's Address]  
[City, State, Zip Code]

Dear [Partner's Name],

We hope this message finds you well. This letter serves as a formal notice regarding the conclusion of our partnership due to its stagnant status over the past [duration of stagnation]. Despite our efforts to revitalize our collaboration, we have not observed the necessary progress to continue effectively.

As per the terms outlined in our original partnership agreement dated [insert date], we acknowledge that either party has the right to terminate the partnership under circumstances that hinder mutual growth.

We genuinely appreciate the efforts and resources that you have invested in this partnership and wish each other the best in our future endeavors. Please ensure that any remaining financial obligations are settled by [insert deadline].

If you have any questions or require further discussion regarding this matter, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]