

# Letter of Interest

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Institution/Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in pursuing an international collaboration between [Your Institution/Organization] and [Recipient's Institution/Organization]. Our mutual goals in [specific field or project] align closely, and I believe that working together could yield significant advancements and shared learning opportunities.

We are particularly interested in exploring [specific areas of interest or potential projects], and I am confident that our combined expertise could lead to innovative solutions to [specific challenges]. I would like to propose a meeting at your convenience to discuss this collaboration further.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]