

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: Partnership Advisory Board Selection Proposal

Dear [Recipient Name],

I am writing to propose the establishment of a Partnership Advisory Board comprised of key stakeholders and industry leaders to support [Your Organization's Mission/Project]. Our aim is to leverage their expertise and insights to enhance collaboration and drive impactful outcomes.

We believe that your involvement would be invaluable, considering [Recipient's Organization]'s commitment to [Relevant Experience or Expertise]. We envision the advisory board to meet [Frequency of Meetings], focusing on [Key Topics or Goals].

We would love to discuss this proposal further and explore opportunities for collaboration. Please let us know your availability for a brief meeting in the coming weeks.

Thank you for considering this proposal. I look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]