

University Name

Date: [Insert Date]

Student Name: [Insert Student Name]

Student ID: [Insert Student ID]

Address: [Insert Student Address]

Subject: Notice of Academic Suspension

Dear [Student Name],

After careful consideration and review of the evidence presented regarding the violation of academic integrity policies, we regret to inform you that you have been placed on academic suspension for a period of [Insert Duration]. This decision is in accordance with the university's policies on academic integrity, as outlined in the student handbook.

This suspension is effective [Insert Start Date] and will remain in effect until [Insert End Date]. During this time, you will not be permitted to attend classes, participate in university activities, or access university facilities.

You have the right to appeal this decision. If you choose to do so, please submit your appeal in writing to [Insert Name/Position] at [Insert Contact Information] by [Insert Deadline].

We encourage you to take this time to reflect on your academic journey and to consider the importance of academic integrity in your future studies.

If you have any questions or need further clarification regarding this matter, please do not hesitate to contact the Office of Student Affairs.

Sincerely,

[Insert Name]

[Insert Title]

[Insert Department]

University Name