Academic Suspension Notification

Date: [Insert Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

We are writing to inform you of the decision regarding your recent appeal for academic suspension. After careful consideration of your appeal submitted on [Insert Appeal Submission Date], the Academic Review Board has finalized its decision.

Unfortunately, we regret to inform you that your appeal has been denied. As a result, you will be placed on academic suspension effective [Insert Suspension Date]. This decision was made in light of your current academic standing and performance over the last semester.

You are encouraged to reflect on your academic journey and consider the resources available for support during this time, including academic advising, counseling services, and tutoring programs.

If you have any questions regarding this process or would like to discuss your options further, please do not hesitate to reach out to [Insert Contact Information].

We wish you the best in your future academic endeavors.

Sincerely,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]