

Letter of Funding Request for Joint Venture

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request funding for our joint venture, [Joint Venture Name], aimed at [Brief Description of the Project].

As we both recognize, the success of this venture will not only enhance our existing market positions but also contribute significantly to [Potential Benefits or Impact of the Project].

To move forward, we estimate a funding requirement of [Specify Amount] to cover [Brief Explanation of the Use of Funds]. This funding will facilitate [Describe Key Elements or Stages of the Project].

We believe that our collaborative expertise and resources uniquely position us to achieve these goals effectively. We would greatly appreciate the opportunity to discuss this proposal further and explore potential funding arrangements.

Thank you for considering our request. I look forward to your positive response and am happy to provide any additional information you may need.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]